

STAFFORD CREEK CORRECTIONS CENTER VISIT GUIDELINES

WELCOME STATEMENT

The Department of Corrections welcomes you to Stafford Creek Corrections Center. We wish to provide a family friendly environment. To do this, there are some security measures we must take to ensure your visit is safe and pleasant. The number of visitors allowed at one time may vary from one facility to another. All facilities are chewing gum and tobacco-free. Please read these guidelines carefully so you may have an enjoyable visit.

WHO CAN VISIT

Each offender may have up to 10 approved visitors per visit. More than 5 visitors at a single visit will be approved by special visit process. NOTE: The offender may not be available for a visit. Visitors may avoid making an unnecessary trip, or being turned away, by pre-arranging visits with the offender.

Visitor Reminder: If you wish to be removed from an approved visitor list, please submit a written request for removal to the Superintendent/Visit Program Supervisor.

Children under the age of 18 may visit with a parent/guardian or an approved escort only.

WHEN YOU CAN VISIT

Visiting times are 11:00 a.m. to 8:00 p.m. Visit days are every Friday through Monday with open visiting on Friday and Mondays only. On Saturdays and Sundays, housing units are designated specific days and identified on the following page. PLEASE NOTE: The front desk is closed from 3:00 p.m. until formal count clears, approximately 5:00 p.m.

Offenders may request arrangements for special situations such as friends or family traveling from extended distances.

Visitors who leave during any visit period may be allowed to return during the next authorized visit period.

Intensive Management or Segregation Visit Information: Offenders assigned to segregation or Intensive Management Status (IMS) are eligible to receive non-contact visits, except those on Isolation Status, Pre-hearing Confinement (PHC), or Disciplinary Segregation status (D-seg). Only immediate family members will be allowed to visit. The maximum number of visitors allowed in the visiting booth is four. A visit may be terminated if the behavior of the visitor or offender warrants it. Time limits and visiting schedule are:

- Management Level 1 and (PHC) or (D-Seg)--No visits allowed
- Management Level 2-----One hour per week
- Management Level 3-----Two hours per week
- Management Level 4-----Three hours per week

Visits in Segregation/IMU Friday beginning at 5:00 p.m. and ending at 8:00 p.m., and Saturday beginning at 12:00 Noon and ending 3:00 p.m.

HOW YOU GET THERE

Facility Location Information

- **From Olympia Heading South:**

Take Exit 104 off I-5 toward Aberdeen/Port Angeles (US 8 / US 12 after Elma).

Go West for approximately 45 miles to Aberdeen.

- **From Centralia/Chehalis Heading North:**

Take Exit 88-B toward Aberdeen (US 12).

Go West for approximately 25 miles to Elma.

At Elma, turn left at the highway ramp to Montesano/Aberdeen and go approximately 20 miles West.

- **Entering Aberdeen:**

As you come into Aberdeen, go past McDonalds, Wal-Mart and Burger King. Get into the left hand lane. Cross the bridge. This turns into a three lane, one-way street (Wishkah).

From the left hand lane, you will turn on "H Street" (Rite-Aide is on the corner) following the Highway 101 and Highway 105 South sign to Westport/Grayland/Raymond.

As you cross the bridge, get into the right hand lane and follow Highway 105 South towards Westport/Grayland. Stay to the right at the bottom of the bridge. You will pass the South Shore Mall on your right. The road narrows just past the mall so you will want to get into the left hand lane. You will pass the Grays Harbor Community College on the left.

Continue for about 7 miles and look for the sign indicating the entrance to the Stafford Creek Corrections Center.

Turn on Constantine Way and continue up the hill. The facility will be at the end of the road.

- Contact (360) 537-1800 if visitor gets lost.
- As you pull into the parking lot, there is a sign that points to the right for visitor parking. The building straight in front of you is Public Access where you will be able to check in. Visitors should only park in the approved visitor parking area.
- Physically Challenged Information – Handicapped parking is designated at the front of the parking area near the main entrance of the building located on the right side of the parking lot.

WHAT TO DO WHEN YOU ARRIVE

Vehicles/Parking

The speed limit on facility grounds is 10 mph. Thank you for not speeding.

Vehicles should be secured.

Persons not visiting may not wait in vehicles.

Pets are not permitted to wait in vehicles.

Visitor Check-in

Visitors are welcome to arrive 15 minutes prior to visits. All visitors must register at the visitor reception desk.

Please inform staff in advance if you intend to share difficult news during your visit. Staff will attempt to make a suitable seating arrangement for your visit.

Parking on the facility access road is prohibited. Please time your visit appropriately so that you do not arrive more than 15 minutes prior to visiting.

Identification

All visitors 16 years of age and older will be asked to show current photo identification (e.g., driver's license, passport, military or government identification, tribal identification, alien registration, student identification). Expired or non-photo identification will not be accepted.

Searches

Visitors will be required to sign a search permission form before visiting. Pat, vehicle, personal property searches and/or canine searches may be conducted.

You may bring the following items in a clear plastic coin purse or plastic bag:

- Money - Each visitor will be allowed a debit card, which can be purchased at the facility, used for the vending machines available. No cash or change allowed on person. Debit card limits are established by the facility based on vendor resources. For Stafford Creek Corrections Center, the debit card limit is \$20.00. To start your debit card, you must have a single dollar bill.
- Keys – Drivers may keep one manual car key on a single ring key chain. Keys must be locked in the lockers available in Public Access when you check in.
- Identification – All visitors will be allowed to have one form of identification with them in the visiting area.
- Medical - Visitors are allowed life sustaining medications or medical equipment that is needed during the visiting period, if the visitor provides proof of prescription of medically authorized need.

- Small comb or brush

Items for infants and Toddlers

Infant and toddler items must be stored in a clear plastic bag or container. The following items are allowed:

- Two clear plastic bottles containing water, juice, milk, or liquid formula.
- One plastic Tupperware-type child's cup with lid.
- Two unopened plastic containers of baby food in their original packaging with one plastic baby spoon.
- Two bibs.
- Two pacifiers or teething objects.
- One non-quilted child's blanket.
- One change of baby clothing.
- One disposable diaper per hour of visit.
- Baby wipes that have been transferred to a zip lock plastic bag prior to visit.

Service Animals

The animal's owner/escort is responsible for the animal, including:

- Cleanup of waste (facilities need to identify locations).
- Ensuring the animal remains under their control at all times.
- The animal is on a leash at all times.

HOW TO ENJOY YOUR VISIT

The following guidelines are in place to ensure a safe and pleasant visit.

Continuation of your visit and visiting privileges will depend on:

- Visitors arriving without having consumed alcohol and/or an illegal substance, or being in possession of contraband. Visitors with a valid recommendation for medicinal marijuana will provide a copy to the Visiting Sergeant/designee upon arrival. Once verified, the visitor will be authorized access as normal.
- Visitors and/or offender following Visit Guidelines, policy, and procedures.
- Compliance with search procedures.

- No disturbances or emergency situations within the facility.
- No clear and/or immediate danger or suspicion of criminal conduct that threatens the health or safety of any visitor, offender, or staff.

Weapons of any kind are not permitted

Families are encouraged to be considerate of other visitors. Please avoid loud, excessively emotional, or disruptive behavior.

Dress standards are necessary to ensure the safety and security of visitors and offenders to promote a non-offensive, family oriented environment, and to provide efficient processing of visitors. The Visit Sergeant/designee will make the final determination regarding the appropriateness of any clothing, footwear, or accessories allowed. The following guidelines apply to visitors 8 years and older:

Clothing

Appropriate, modest clothing should be worn by all visitors. Clothing should be free of reference to obscenity, alcohol, drugs, gang references, or sex in any form. Buttons or closures should be fastened to the degree necessary to maintain modesty. All clothing must be clean and in good repair, free of holes, rips, or tears. Undergarments must be worn, to include briefs and brassieres for females, and briefs, boxers, or long underwear for males. Clothing will not reveal breasts or expose undergarments, cleavage, stomach/midriff, bare back when arms are raised, or bare chest. In addition, camouflage, hooded or bibbed attire, cargo or painter pants, or any other clothing that might be considered difficult to search (e.g., excessive pockets, padding, or layering of one outer garment over another) will not be worn.

Dresses, skirts, shorts, capris, skorts, and slits in clothing must not fall more than 3 inches above the knee.

Visitors may be prohibited from bringing hooded or heavy, parka style coats into the visit room. Such items may need to be hung on coat racks in the lobby area.

Footwear

- Shoes, sandals, flip flops, and boots must be in good repair. Slippers, and quilted or fur lined boots will not be allowed.

Accessories

- Jewelry that hides other items (e.g., broaches, locket, pins) or jewelry that looks like a key is not allowed
- The following items are permitted:
 - Four pieces of jewelry in piercings (e.g., one nose, one lip, 2 ears, or the combination of 4 pieces of pierced jewelry).
 - One watch.

- Wedding ring set and one ring.
- Two necklaces.
- Two bracelets.
- Two pairs of eyeglasses, to include one non-reflective pair of sunglasses for outside visits only.
- Belts may be worn, excluding money belts or belts with compartments.
- Religious and medically necessary head coverings may be allowed with written verification.

COURTESY DURING VISITS

The Department intends to maintain visiting programs which help offenders preserve positive ties with family and friends. Cooperation by all participants is encouraged. The following visit room guidelines will help to ensure that visits are a pleasant experience for all participants:

- A brief hug and kiss (i.e., 4-5 seconds in length) are permitted at the beginning and conclusion of visits.
- In addition to brief, appropriate contact at the beginning and conclusion of each visit, an offender may have physical contact with his child(ren) up to age 8 in a manner that respects the child's feelings and physical boundaries. Facility visiting staff will monitor the child(ren) for signs of disengagement (e.g., pulling away, crying, screaming, etc.) and will, if appropriate, instruct the offender to discontinue the physical contact or return the child to the guardian/escort.
 - The child may sit on the offender's lap.
 - The offender may show affection toward the child (i.e., hugs or kisses).
- During the visit, the only physical contact allowed between offenders and adult visitors is holding hands with hands in plain view on or above the table top. As visiting areas are family friendly environments, caressing of any kind will not be allowed.
- Conversations should remain quiet, without harsh language or swearing, encouraging pleasant and caring family interaction.
- Visit areas are provided for all visitors. Please use furnishings for their intended use.
- Because time is limited, the focus and interaction must remain between the offender and his own visitors and family. Speaking to other visitors or offenders will not be permitted.
- During visitation, debit cards may be used for vending machine purchases by visitors only. Visitors are reminded to take all debit cards with them when they leave.

- Children must be under direct supervision and within sight of the visiting parent or guardian/escort at all times, including children using the restroom. Offenders may supervise their visiting children while the adult visitor uses the restroom. Roughhousing and horseplay will be stopped immediately by the visiting parent.
- Verbal corrections and time-outs are the only allowable forms of discipline during visits.
- Showing affection, holding and playing with visiting children promotes positive family interaction. Please remember to be considerate of other visitors and your public surroundings.
- Grooming of children's hair may be done during visits.
- When changing children's soiled garments, please use the provided changing areas.
- Visits may become emotional at times. If this happens, staff will check in with you and are available to assist as needed.
- Please put away all items used during visits (i.e., games, toys, books). Please throw trash and recyclables in provided containers at the end of your visit.

Suggestion/Comment forms are available in the Visit Room.